



Apī Te Uki Ou

Extenuating Circumstances Policy

Akakoro'anga (Purpose)

The Extenuating Circumstances Policy was created to assist Te Uki Ou families who find themselves under unforeseen and/or significant financial pressures. It aims to facilitate access to funds to cover partial or full annual school fees for individual students who otherwise would not be able to continue to attend our school due to extenuating circumstances beyond their family's control.

Te au Kaveinga (Guidelines)

- 1) Families in the Te Uki Ou school community whose extenuating circumstances, such as terminal illness or death of the primary earner, would otherwise no longer allow them to send their child(ren) to our school are encouraged to contact the Board of Governors in order to be considered for special support. It is not available for those children who are not currently enrolled at Apī Te Uki Ou.
- 2) The Extenuating Circumstances Policy is administered by the Board of Governors of Te Uki Ou and is applied at their discretion and under strictly confidential arrangements.
- 3) The Chair, the Treasurer and the Principal of Te Uki Ou are responsible for reviewing requests and recommending the preferred recipient(s) of the support to the Board.
- 4) The Board will endeavour to help secure sponsorship within and outside of the community while maintaining confidentiality regarding each case.
- 5) The continual access to the support is conditional on a number of commitments from the receiving family, such as satisfactory attendance of the student during school hours, academic performance and family participation in school community events. All expectations will be clearly outlined to the families before the support is finalised and the support may be reviewed if these expectations are not met.
- 6) Once the sponsorship has been secured, (partial) school fees are paid directly to the school and will not be transferred to the recipient's family.
- 7) It is envisaged that the sponsorship will be administered as a one-off support towards school fees and is not meant to be used towards multi-year scholarships. It is intended to bridge times of extenuating circumstances and cannot be seen as ongoing support towards school fees.
- 8) Where circumstances change, the school is to be notified immediately by the family and the support may be altered or terminated accordingly.



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Date of Last Review:	November 2025	November 2025
Signed:		
	Gina Bamber Chairperson Board of Governors	Liz Cribb Acting Principal Aii Te Uki Ou